

MONTHLY MEETING OF THE CHELSEA AREA CONSTRUCTION AGENCY BOARD
WEDNESDAY, NOVEMBER 10th, 2021, 3:00 P.M.
LOCATION: 12172 JACKSON ROAD
DEXTER, MI 48130

BOARD MEMBERS PRESENT: Chair James Drolett (Dexter Township), Greg McKenzie (Lima Township), John Hanifan (City of Chelsea), Pam Byrnes (Lyndon Township), Amanda Nimke Ballard (Sylvan Township)

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Devin Morgan, Matt Forster

OTHERS PRESENT: Maris Metz, Karen Nolte.

CALL TO ORDER: Chair Drolett called the meeting to order at 3:04 p.m.

CALL TO THE PUBLIC: None.

APPROVAL OF AGENDA: Motion by Hanifan, seconded by Byrnes, to approve agenda as presented. All Ayes. Motion carried unanimously.

APPROVAL OF MINUTES: Motion by Hanifan, seconded by Nimke Ballard, to approve October 14th, 2021 meeting minutes as presented. All Ayes. Motion carried unanimously.

APPROVAL OF BILLS: Motion by Byrnes, seconded by Hanifan, to approve the General Checking Account bills in amount of \$41,822.65, the Soil Erosion Control Checking Account bills in amount of \$5,697.00 from 10/15/2021 through 11/9/2021 as presented on 11/10/2021 summaries from MSK and Associates. All Ayes. Motion carried unanimously.

REPORT OF THE CHAIR: Discussion followed.

REPORT OF THE TREASURER: Discussion followed. Duane Luick will be appointed as Lima Township Representative at Lima Township December 2021 meeting.

REPORT OF BUILDING OFFICIAL: Discussion followed. CACA Processed 138 permits and brought in over \$54,000.00

ELECTION OF OFFICERS FOR 2022: Motion by Byrnes, seconded by Nimke Ballard, to approve appointing John Hanifan as Chair, Jim Drolett as Vice Chair, and Amanda Nimke Ballard as Secretary. All Ayes. Motion carried unanimously.

DISCUSSION OF PERFORMANCE BASED BONUSES: Obtain additional information from MSK about previous bonuses and table discussion until December meeting.

DISCUSSION OF PURCHASING SAFETY GEAR FOR INSPECTORS: Discussion followed.

OTHER BUSINESS: None.

CALL TO THE PUBLIC: None.

ADJOURNMENT: Motion by Hanifan, seconded by Byrnes, to adjourn the meeting at 4:02 p.m.
All Ayes. Motion carried unanimously.

Respectfully Submitted,

Devin Morgan
Recording Secretary

A handwritten signature in cursive script, reading "Amanda Nimke Ballard". The signature is written in black ink and is positioned above a horizontal line.

Amanda Nimke Ballard
CACA Board Secretary