

**SPECIAL MEETING OF THE CHELSEA AREA CONSTRUCTION AGENCY BOARD
THURSDAY, JANUARY 14TH, 2021, 3:00 P.M.
LOCATION: MEETING HELD VIA ZOOM DUE TO COVID-19**

BOARD MEMBERS PRESENT: Chair James Drolett (Dexter Township from Florida), John Hanifan (City of Chelsea), Greg McKenzie (Lima Township), Pam Byrnes (Lyndon Township), David Brooks (Sylvan Township) All others present in Michigan

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Devin Morgan

OTHERS PRESENT: None

CALL TO ORDER: Chair Drolett called the meeting to order at 3:00 p.m.

CALL TO THE PUBLIC: None.

APPROVAL OF JANUARY 14TH, 2021 MEETING AGENDA: Motion by Hanifan, seconded by Byrnes, to approve January 14th, 2021 agenda. All Ayes. Motion carried unanimously.

APPROVAL OF DECEMBER 10TH, 2020 MEETING MINUTES: Motion by Hanifan, seconded by Brooks, to approve December 10th, 2020 minutes as corrected. All Ayes. Motion carried unanimously.

APPROVAL OF BILLS: Motion by Brooks, seconded by Hanifan, to approve the General Checking Account bills in amount of \$38,546.11 and the Soil Erosion Control Checking Account bills in amount of \$2,954.00 from 12/11/2020 through 1/14/2021 as presented on 1/14/2021 summaries from MSK and Associates. All Ayes. Motion carried unanimously.

REPORT OF THE CHAIR: None

REPORT OF THE TREASURER: MSK will provide updated General Fund and Soil Erosion Statements of Activities Budget vs Actual for review at February 2021 meeting in addition to those provided today. The adopted budgets for 20/21 were provided to all members for information and review for use in reviewing proposed 21/22 budgets at February meeting.

DISCUSSION OF HSA: Review HSA Inflation Adjusted Items, Annual Contribution limitation increase of up to \$7,200. Discuss at February board meeting.

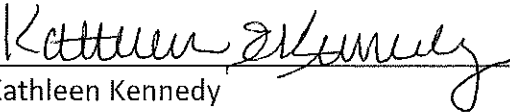
DISCUSSION TO RESCHEDULE FEBRUARY 11TH, 2021 BOARD MEETING: Discussion followed. Motion by McKenzie, seconded by Byrnes, to reschedule February 11th, 2021 meeting to February 18th, 2021 at 3pm. All Ayes. Motion carried unanimously.

CALL TO THE PUBLIC: None.

ADJOURNMENT: Motion by Byrnes, seconded by Hanifan, to adjourn the meeting at 3:23 p.m. All Ayes. Motion carried unanimously.

Respectfully Submitted,

Devin Morgan
Recording Secretary


Kathleen Kennedy
CACCA Board Secretary