

**SPECIAL MEETING OF THE CHELSEA AREA CONSTRUCTION AGENCY BOARD  
THURSDAY, MAY 9, 2019, 3:00 P.M.  
LOCATION: 12172 JACKSON ROAD  
DEXTER, MI 48130**

**BOARD MEMBERS PRESENT:** Chair James Drolett (Dexter Township), Vice Chair Christine Linfield (City Of Chelsea), Secretary Kathleen Kennedy (Sylvan Township), Treasurer Greg McKenzie (Lima Township) Trudi Cooper (Sharon Township) and Marc Keezer (Lyndon Township).

**BOARD MEMBERS ABSENT:**

**STAFF PRESENT:** Building Official Kim Spittler and Rick Graustein.

**OTHERS PRESENT:** Peter Psarouthakis (Sharon Township Supervisor) and Else Heller.

**CALL TO ORDER:** Chair Drolett called the meeting to order at 3:02 p.m.

**CALL TO THE PUBLIC:** Peter Psarouthakis questioned funds collected and would they be distributed back to the participating entities. He also questioned the marijuana facilities inspections that was discussed last month regarding Sharon Township. Kim Spittler and the Board answered his questions. Much discussion followed.

**APPROVAL OF THE MAY AGENDA:** Motion by Linfield, seconded by Cooper, to approve the May Agenda as presented. All Ayes. Motion carried unanimously.

**APPROVAL OF THE APRIL 11, 2019 MINUTES:** Motion by Keezer, seconded by Linfield, to approve the April 11, 2019 Quarterly Meeting minutes as corrected. All Ayes. Motion carried unanimously.

**APPROVAL OF BILLS:** Motion by Keezer, seconded by Linfield to approve the General Checking Account bills from 4/15/19 thru 5/09/19 in the amount of \$45,105.68 and the Soil Erosion Checking Account bills from 4/15/19 thru 5/09/19 in the amount of \$1,641.90, as presented on May 9, 2019 summaries from MSK and Associates. All Ayes. Motion carried unanimously.

**REPORT OF THE CHAIR:** Chair Drolett discussed the Waldo Road issue. A letter has been received from Attorney Fred Lucas, stating the case has been dismissed by Circuit Court Judge David Swartz. He also stated that he has heard nothing additional from the State of Michigan regarding Soil Erosion enforcement.

**REPORT OF THE TREASURER:** Greg McKenzie stated that Decker Insurance was paid the additional money for the additional coverages that were approved last month. He also discussed the Soil Erosion refund check that was written but was never cashed.

Motion by Linfield, seconded by Kennedy, to rewrite the check in the amount of \$1,560.00 to Consumers Energy regarding Soil Erosion refund. All Ayes. Motion carried unanimously.

**REPORT OF THE BUILDING OFFICIAL:** Kim Spittler reported the business is booming. Norfolk Homes, Guenther Homes and Winchester Homes are all building homes.

**APPROVAL OF OPENING A BOND CHECKING ACCOUNT AT CSB, AND TRANSFER OF FUNDS, AND SIGNATORIES:** Greg McKenzie discussed these issues.

Motion by Linfield, seconded by Cooper, to transfer \$17,500.98 to the new Chelsea State Bank Bond checking account from the Soil Erosion account and authorize the following signatures on all accounts as follows: Chairman James Drolett, Vice Chairman Christine Linfield, Secretary Kathleen Kennedy and Treasurer Greg McKenzie. All Ayes. Motion carried unanimously.

Motion by Linfield, seconded by Keezer, to remove all past CACA Board member names from all accounts and add current officer's names only. All Ayes. Motion carried.

**DISCUSSION OF INVESTMENT POLICY:** Discussion followed regarding the Investment Policy Resolution # 2019-001.

Motion by McKenzie, seconded by Keezer, to approve the Chelsea Area Construction Agency, Washtenaw County, Michigan, Resolution # 2019-001 as amended, and to authorize the Chair to sign the Resolution. Roll Call Vote was taken. All Ayes. Motion carried. Resolution was declared adopted by Chair Drolett.

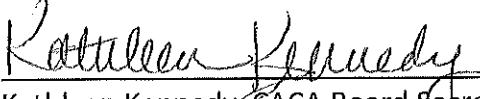
**UPDATE ON WALDO ROAD ISSUE:** Chair Drolett reported on this in his Report of the Chair.

**OTHER BUSINESS:** None.

**CALL TO THE PUBLIC:** None.

**ADJOURNMENT:** Motion by Linfield, seconded by Cooper, to adjourn the meeting at 4:32 p.m. All Ayes. Motion carried unanimously.

Respectfully Submitted,  
Else Heller, Recording Secretary

  
Kathleen Kennedy, CACA Board Secretary