

**SPECIAL MEETING OF THE CHELSEA AREA CONSTRUCTION AGENCY BOARD
THURSDAY, MARCH 14, 2019, 3:00 P.M.
LOCATION: 12172 JACKSON ROAD
DEXTER, MI 48130**

BOARD MEMBERS PRESENT: Chair James Drolett (Dexter Township), Vice Chair Christine Linfield (City Of Chelsea), Secretary Kathleen Kennedy (Sylvan Township), Treasurer Greg McKenzie (Lima Township), Marc Keezer (Lyndon Township), and Trudi Cooper (Sharon Township).

BOARD MEMBERS ABSENT:

STAFF PRESENT: Building Official Kim Spittler.

OTHERS PRESENT: Else Heller.

CALL TO ORDER: Chair Drolett called the meeting to order at 3:08 p.m.

CALL TO THE PUBLIC: None.

APPROVAL OF THE MARCH AGENDA: Motion by Linfield, seconded by Cooper, to approve the March Agenda as presented. All Ayes. Motion carried unanimously.

APPROVAL OF THE FEBRUARY 14, 2019 MINUTES: Motion by Linfield, seconded by Kennedy, to approve the February 14, 2019 Special Meeting minutes as presented. All Ayes. Motion carried unanimously.

APPROVAL OF BILLS: Motion by Linfield, seconded by Cooper to approve the General Checking Account bills from 2/15/19 thru 3/14/19 in the amount of \$28,149.60 and the Soil Erosion Checking Account bills from 2/15/19 thru 3/14/19 in the amount of \$1,798.00, as presented on March 14, 2019 summaries from MSK and Associates. All Ayes. Motion carried unanimously.

REPORT OF THE CHAIR: Chair Drolett reported that he has heard nothing from the DEQ. He discussed the court case issues, and also the Waldo Road issues. Discussion followed.

REPORT OF THE TREASURER: Greg McKenzie presented the budget adjustments for 2018-2019. Discussion followed.

REPORT OF THE BUILDING OFFICIAL: Kim Spittler reported that there will be many new homes to be built, with many new driveways, The Mac Building, LLC will be built, A new Restaurant – Fast Food will be built in Chelsea, more Commercial projects will be coming and St. Louis school will be building six more new buildings.

AMENDMENTS AND APPROVAL OF THE 2018-2019 GENERAL ACCOUNT BUDGET:

Motion by Linfield, seconded by Keezer, to approve the 2018-2019 General Account Budget adjustments, as proposed, to add a net \$68,716.65 to the General Account Budget. All Ayes. Motion carried unanimously.

APPROVAL OF THE 2019-2020 SOIL EROSION BUDGET:

McKenzie presented the 2019-2020 Soil Erosion budget. Discussion followed.

Motion by Linfield, seconded by Kennedy, to approve the 2019-2020 budget for the Chelsea Area Construction Agency's Soil Erosion Account with budgeted income of \$61,000.00 and budgeted expense of \$57,900.00. All Ayes. Motion carried unanimously.

DISCUSSION OF BOND POLICY-SOIL EROSION PERMITS:

Discussion followed. Kim Spittler will look into this and report back.

DISCUSSION OF INVESTMENT POLICY:

Discussion followed. McKenzie will talk to Attorney Vic Lillich.

Motion by Linfield, seconded by Kennedy, to table Investment Policy adoption.. All Aye. Motion carried unanimously.

DISCUSSION OF SOIL EROSION ACCOUNT FUNDS INVESTMENT:

Motion by Linfield, seconded by Cooper, to table Soil Erosion Account Investment.. All Ayes. Motion carried.

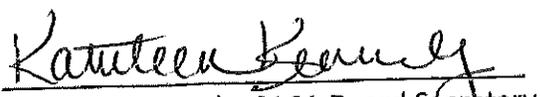
UPDATE ON WALDO ROAD ISSUE: Chair Drolett stated this was addressed in his report.

OTHER BUSINESS: None.

CALL TO THE PUBLIC: None.

ADJOURNMENT: Motion by Linfield, seconded by Cooper, to adjourn the meeting at 4:23 p.m. All Ayes. Motion carried unanimously.

Respectfully Submitted, Else Heller, Recording Secretary


Kathleen Kennedy, CACA Board Secretary