

**SPECIAL MEETING OF THE CHELSEA AREA CONSTRUCTION AGENCY BOARD**  
**THURSDAY, NOVEMBER 8, 2018, 3:00 P.M.**  
**LOCATION: 12172 JACKSON ROAD**  
**DEXTER, MI 48130**

**BOARD MEMBERS PRESENT:** Chair James Drolett (Dexter Township), Vice Chair Christine Linfield, Mary Jane Maze (Lyndon Township, alternate), Treasurer Greg McKenzie (Lima Township), Trudi Cooper (Sharon Township) and Tom McKernan (Sylvan Township, alternate).

**BOARD MEMBERS ABSENT:** Secretary Kathleen Kennedy and Marc Keezer.

**STAFF PRESENT:** Building Official Kim Spittler, Inspector Earl Heller and Office Manager Carol Morrow (part time).

**OTHERS PRESENT:** Else Heller.

**CALL TO ORDER:** Chair Drolett called the meeting to order at 3:03 p.m.

**CALL TO THE PUBLIC:** None.

**APPROVAL OF THE NOVEMBER AGENDA:** Motion by Linfield, seconded by Cooper, to approve the November Agenda as presented. All Ayes. Motion carried unanimously.

**APPROVAL OF THE OCTOBER 11, 2018 MINUTES:** Motion BY McKenzie, seconded by Linfield, to approve the October 11, 2018 Quarterly Meeting minutes as corrected. It was noted that Trudi Cooper's first name is spelled with a i, not with a y. All Ayes. Motion carried unanimously.

**APPROVAL OF BILLS:** Motion by Linfield, seconded by Maze to approve the General Checking Account bills from 10/12/18 thru 11/08/18 in the amount of \$34,993.70 and the Soil Erosion Checking Account bills from 10/12/18 thru 11/08/18 in the amount of \$4,422.40, as presented on November 08, 2018 summaries from MSK and Associates. All Ayes. Motion carried unanimously.

**REPORT OF THE CHAIR:** Chair Drolett reported that he has heard nothing new regarding the law suit against the former CACA inspectors, regarding the Waldo Road issue. He has talked with Attorney Lillich regarding the paying the bills for the former inspectors. He reported on a Soil Erosion issue in Dexter Township.

**REPORT OF THE TREASURER – DISCUSSION OF POSSIBLE REALLOCATION OF DEPOSITS:** McKenzie reported on the balance in the General Checking as of November 6, 2018. He discussed the Soil Erosion checking balance and refundable bond accounts. He discussed moving money from Soil Erosion to General Checking. Discussion followed.

Motion by Maze, seconded by Cooper, to have the Chair and Treasurer invest \$400,000.00, from General Checking at TCF Bank, in four CD's at \$100.00.00 each at 2.5 % for eleven months. All Ayes. Motion carried.

Discussion followed regarding Soil Erosion account.

Motion by Maze, seconded McKernan, to have the Chair and Treasurer to invest \$25,000.00, from Soil Erosion at TCF Bank, in Performance Savings (liquid account) at 2.25 %. All Ayes. Motion carried.

**REPORT OF THE BUILDING OFFICIAL:** Kim Spittler reported that they have been pretty busy this month. They have had 90 new homes in the last five weeks with twenty inspections a day. He stated there are no unusual problems.

**DISCUSSION OF ELECTION OF OFFICERS:** Much discussion followed regarding election of officers in January.

**UPDATE ON WALDO ROAD ISSUE:** Chair Drolett stated he referred to this issue in his Report of the Chair.

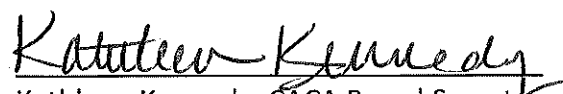
**OTHER BUSINESS:** None.

**CALL TO THE PUBLIC:** None.

**ADJOURNMENT:** Motion by Linfield, seconded by Cooper to adjourn the meeting at 3:48 p.m. All Ayes. Motion carried unanimously.

Respectfully Submitted,

Else Heller  
Recording Secretary

  
Kathleen Kennedy, CACA Board Secretary