SPECIAL MEETING OF THE CHELSEA AREA CONSTRUCTION AGENCY BOARD
THURSDAY, SEPTEMBER 13, 2018, 3:00 P.M.
LOCATION: 12172 JACKSON ROAD
DEXTER, MI 48130

BOARD MEMBERS PRESENT: Chair James Drolett (Dexter Township), Vice Chair Christine Linfield (City of Chelsea), Marc Keezer (Lyndon Township), Rick Graustein (Sharon Township), Treasurer Greg McKenzie (Lima Township) and Kathleen Kennedy (Sylvan Township).

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Building Official Kim Spittler, Inspector Earl Heller and Office Manager Carol Morrow (part time).

OTHERS PRESENT: Else Heller.

CALL TO ORDER: Chair Drolett called the meeting to order at 3:05 p.m.

CALL TO THE PUBLIC: None.

APPROVAL OF THE SEPTEMBER AGENDA: Motion by Linfield, seconded by Graustein, to approve the September Agenda as presented. All Ayes. Motion carried unanimously.

APPROVAL OF THE JULY 12, 2018 MINUTES: Motion by Linfield, seconded by Graustein, to approve the July 12, 2018 Quarterly Meeting minutes as presented. All Ayes. Motion carried unanimously.

APPROVAL OF BILLS: Motion by Linfield, seconded by Graustein to approve the General Checking Account bills from 07/13/18 thru 09/13/18 in the amount of $90,250.52 and the Soil Erosion Checking Account bills from 07/13/18 thru 09/13/18 in the amount of $14,746.60, as presented on September 13, 2018 summaries from MSK and Associates. All Ayes. Motion carried unanimously.

REPORT OF THE CHAIR: Chair Drolett reported on the Waldo Road issue. He stated that Attorney Lillich told him that he was in Court yesterday and that the judge dismissed only the Kozminski's from the case. There is still the case against the three former CACA Inspectors. Attorney Lucas is going to hire an independent inspector to look at the property.

Chair Drolett stated he has heard nothing from Lansing regarding Soil Erosion.

REPORT OF THE TREASURER (VIC LILLICH/ATTORNEY BILLS): McKenzie stated we need to establish a budget. Current Lillich bills come to $1,802.50 for lawsuit consulting. Discussion followed.

He discussed the General Fund Statement and the Soil Erosion Statement of Activities from March 1 through September 13, 2018.

Motion by Keezer, seconded by Linfield, to send the law suit bills directly to Fred Lucas for request for payment. All Ayes. Motion carried unanimously.

REPORT OF THE BUILDING OFFICIAL: Kim Spittler reported they have been really busy with permits. They had 202 permits this last month and 71 building permits. The revenue for this month was $31,772.00. There has been no activity regarding Thornton Farms. Phase two is being planned for Sylvan Crossing.

DISCUSSION OF THE OUTSOURCING OF PLAN REVIEWS: Much discussion followed regarding Outsourcing versus in house reviews. May need to have a plan review policy. It was decided to discuss this further at the next meeting.

Motion by McKenzie, seconded by Graustein, to table the Outsourcing of Plan Reviews until the next meeting and everyone take it to their local boards for discussion. All Ayes. Motion carried unanimously.

DISCUSSION OF SETTING UP A SCHEDULE FOR FUTURE MEETING DATES: Discussion followed.

Motion by McKenzie, seconded by Keezer, to set monthly meeting dates on the second Thursday of every month. The Chair may cancel a special meeting if nothing is on the agenda for a month. Quarterly meetings are mandatory. Four Ayes, Two Nays. Motion carried.

UPDATE ON WALDO ROAD ISSUE: Chair Drolett reported on this in his Chair report.

OTHER BUSINESS: McKenzie stated that Lima Township has purchased 14 acres with the intent to build a new Township Hall. He asked the CACA board it they would like to rent space in the new building for the office. It was decided that each representative to take it back to each entity for discussion.

CALL TO THE PUBLIC: None.

ADJOURNMENT: Motion by Linfield, seconded by Graustein to adjourn the meeting at 4:23 p.m. All Ayes. Motion carried unanimously.

Next scheduled meeting is the Quarterly meeting on October 11, 2018 at 3:00 p.m.

Respectfully submitted,

Else Heller
Recording Secretary

Kathleen Kennedy, CACA Board Secretary