

Minutes of Special meeting of the Chelsea Area Construction Agency

Thursday, May 4, 2017 at 3:00 p.m.

Location: 12172 Jackson Road, Dexter, MI 48130

Present: Chair James Drolett (Dexter Township), Treasurer Greg McKenzie (Lima Township), Secretary Kathleen Kennedy (Sylvan Township), Marc Keezer (Lyndon Township) and Rick Graustein (Sharon Township).

Absent: Vice Chair Christine Linfield (City of Chelsea)

Staff Members Present: None

Public: Kim Spittler (Building Inspector) and Earl Heller (Electrical Inspector)

Call to Order: Chair Drolett called the meeting to Order at 3:05 p.m.

Call to the Public: None

Approval of Agenda: Motion to approve agenda by Keezer, supported by McKenzie. All ayes. Motion carried.

Approval of Minutes: Motion by Graustein, supported by Keezer, to approve April 13, 2017 Board minutes with the following change:

- "Moved by Keezer, seconded by McKenzie, to pay past and future bills regarding the DEQ and to be deducted from the Soil Erosion control account. 5 ayes, 1 nay. Motion carried."

Approval of Bills: Motion by McKenzie, supported by Graustein, to approve the General Checking Account bills from April 14, 2017 through May 4, 2017 in the amount of \$28,052.89 and the Soil Erosion Account bills from April 14, 2017 through May 4, 2017 in the amount of \$3,817.30 as presented on the May 4, 2017 summary. All ayes. Motion carried.

Discussion of 2016-2017 Budget Amendments/Fred Swope: Motion to accept MSK & Associates explanation and recommendation of making no 2016-2017 fiscal year budget adjustments and recognizing the approximately \$86,000 operating under funding for capital expenses by McKenzie, supported by Graustein. All ayes, motion carried.

6. Discussion of Salary and Benefits Package for Building Official: Discussion of Pros and Cons of both full time employee versus contract employee. Motion to form a subcommittee of James Drolett, Marc Keezer and Rick Graustein to investigate duties and compensation package for full time Building Official/Employee by McKenzie, supported by Graustein. All ayes, motion carried.

Other Business: Discussion of meeting at DEQ office in Jackson regarding Soil Erosion Inspector. Chair Drolett read from a letter by Sue Doty at DEQ and said each municipality should be receiving the same letter. Of the solutions offered, the Board discussed the easiest to accomplish might be to contact Michigan legislators to change the wording on Part 91. Each CACA representative will go to their respective Boards and make sure they are aware of the issue. Chair Drolett will communicate with attorney Peter Flintoft to fine tune language to send to our Senators and Representatives for proposal. The DEQ is willing to give the Agency 90 days to work a solution.

Subcommittee on Building Official will meet on Thursday, May 11 at 8:30 a.m. at the CACA Offices, 12172 Jackson Road, Dexter, MI.

Chair Drolett called for Special Meeting on June 8, 2017 at 3:00 p.m. at the CACA Offices, 12172 Jackson Road, Dexter, MI 48130.

Call to the Public: None.

Adjournment: Motion to adjourn by Graustein, supported by Kennedy. All ayes. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathleen Kennedy". The signature is written in black ink and is positioned above the printed name.

Kathleen Kennedy