



**CHELSEA AREA CONSTRUCTION AGENCY**  
**CODE ENFORCEMENT**  
12172 Jackson Road  
Dexter, Michigan 48130  
(734) 475-4420      FAX (734) 475-4409

**MEMBERS**  
City of Chelsea  
TOWNSHIPS OF:  
Dexter  
Lima  
Lyndon  
Sylvan

## Certificate of Occupancy Requirements

- The exterior completed
- Steps finished in and out of house
- Hand rails and guard rails in place
- Pass all final trades (Final Plumbing, Final Mechanical & Final Electrical)
- Sanitary floors in place (Kitchen & Bathrooms)
- 1 Working bathroom
- Working kitchen (Does not have to have all cabinets hung)
- Drywall must be primed, does not have to be painted
- Only doors required interior are bathrooms & bedrooms
- Only molding required on one side of bed & bath doors
- Carpet does not have to be installed
- Pass final building inspection
- Need final zoning if required by township (Dexter Twp & City of Chelsea)
- Need Certificate of Approval (C of A) from Health Department